



# Club Compliance Checklist



## Does your Club comply...

**Y**   **N**

- Meet the USGA definition of a golf club?  
(See definition below)
- Have a Handicap Committee composed mostly of members and chaired by a member? (Section 8-1)
- Make it possible for players to record the correct USGA Course Rating and USGA Slope Rating with each posted score from every tee? (Section 5-2 and 8-2b and c)
- Require the posting of all scores made at home and away? (Section 5-1)
- Require use of USGA procedures to adjust hole scores before posting? (Section 4)
- Require that nine-hole scores be combined and posted for handicap purposes? (Section 5-2c and d)
- Insist that the principles of *The Rules of Golf* be followed? (Section 5-1)
- Follow the revision schedule and posting season of the authorized golf association having jurisdiction in the region? (Section 8-3a and c)
- Ensure that all acceptable scores are entered correctly? (Section 5-2)
- Perform computations and adjustments in accordance with the USGA Handicap formula? (Section 8-4 and 10)

**Y**   **N**

- Make current scoring records and a list of USGA Handicap Indexes of all members readily available for inspection by others? (Section 6-3)
- Reduce or increase Handicap Indexes of any player whose handicap does not reflect the player's potential ability? (Section 8-4b)
- Notify an authorized golf association when permanent changes have been made to the golf course so that the association can issue a new USGA Course Rating and USGA Slope Rating? (Section 14-5b)
- Include the letter "L" after local handicaps, which exceed the USGA maximum limits of 36.4 for men and 40.4 for women? (Section 3-4)
- Utilize the current USGA Course Rating and Slope Rating issued by the authorized golf association? (Section 14)
- Have a representative who has attended a USGA Handicap Seminar (whether conducted by the USGA or an authorized golf association) including passing a test exhibiting knowledge about the system?**
- Have a signed license agreement in place with a local authorized golf association or the USGA prior to issuing a USGA Handicap Index to its members?**

If the answer to all questions above is "Yes," the golf club is following the USGA Handicap System™ and may issue a USGA Handicap Index to each of its members.

If any answers are "No," contact the Metropolitan Amateur Golf Association or USGA to determine necessary action to achieve compliance.

### Definition of Golf Club:

A **golf club** is an organization of **at least ten (10) individual members** that operates under by-laws with committees (including a Handicap Committee) to supervise golf activities, provide peer review, and maintain the integrity of the USGA Handicap System™. A golf club **must be** licensed by the USGA to issue a Handicap Index to its members. A club can obtain a license agreement directly from the USGA or through its membership in an authorized golf association that is already licensed by the USGA and that has jurisdiction in the geographic area that includes the principal location of the golf club. Members of a golf club must have a **reasonable and regular opportunity** to play golf with each other. They must be able to return scores personally. These scores must be readily available for inspection by others, including, but not limited to, fellow members and the club's Handicap Committee.